The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

2014 - 15

1. Details of the Institution

1.1 Name of the Institution

SOUTH TRAVANCORE HINDU COLLEGE

1.2 Address Line 1

Desigavinayagar Nagar

Address Line 2

Kottar

City/Town

Nagercoil

State

Tamil Nadu

Pin Code

620 002

Institution e-mail address

sthinducollege@gmail.com

Contact Nos.

04652 - 222127, 225940

Name of the Head of the Institution:

Dr. S. Perumal

Tel. No. with STD Code:

04652 - 225940

Mobile: 09443119441

Name of the IQAC Co-ordinator: Dr. A. Kumaraswamy

Mobile: 09443170733

IQAC e-mail address: iqacsthc@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   TNCOGN10181

OR

1.4 **NAAC Executive Committee No. & Date:** EC/PCRAR/52/006   dated 28-03-2000
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: www.sthinducollege.com

Web-link of the AQAR: http://www.sthinducollege.com/AQAR 2014-15

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	--	2005	2005-2010
2	2nd Cycle	A	3.11	2010	2010-2015
3	3rd Cycle	--	--	--	--
4	4th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :   20-06-2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

     i.   AQAR 2010-11 Submitted to NAAC on 09-10-2013
    ii.   AQAR 2011-12 Submitted to NAAC on 09-10-2013
   iii.   AQAR 2012-13 Submitted to NAAC on 24-10-2013
   iv.   AQAR 2013-14 Submitted to NAAC on 05-11-2014

1.9 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [ ]

Autonomous college of UGC Yes [ ] No [ ]

Regulatory Agency approved Institution Yes [ ] No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√] Men [ ] Women [ ]

                Urban [√] Rural [ ] Tribal [ ]

Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

                Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√]   Science [√] Commerce [√] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others (Specify)   [.   MCA, MSW, BBA]

1.11 Name of the Affiliating University *(for the Colleges)*   [Manonmaniam Sundaranar University, Tirunelvel, Tamilnadu]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University [   ]

University with Potential for Excellence [   ]   UGC-CPE [   ]

DST Star Scheme [   ]   UGC-CE [   ]

UGC-Special Assistance Programme [√]   DST-FIST [√]

UGC-Innovative PG programmes [√]   Any other (*Specify*) [   ]

UGC-COP Programmes [   ]

2. IQAC Composition and Activities

2.1 No. of Teachers [14]

2.2 No. of Administrative/Technical staff [1]

2.3 No. of students [0]

2.4 No. of Management representatives [3]

2.5 No. of Alumni [1]

2. 6 No. of any other stakeholder and

community representatives [0]

2.7 No. of Employers/ Industrialists [0]

2.8 No. of other External Experts [0]

2.9 Total No. of members [19]

2.10 No. of IQAC meetings held [6]

2.11 No. of meetings with various stakeholders: No. [ ]   Faculty [1]

Non-Teaching Staff Students [1]   Alumni [1]   Others [ ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [√]   No [ ]

If yes, mention the amount   Rs. 3,00,000

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ]   International [ ]   National [ ]   State [ ]   Institution Level [ ]

(ii) Themes [ ]

2.14 Significant Activities and contributions made by IQAC

- ICT Learning has been strengthened.
- Career guidance and coaching for competitive examinations strengthened.
- Remedial coaching and student counselling have been well formalised.
- Published two news letter during the year 2014 -15.
- Prepared Self Study Report for the third Cycle.
- Initiatives from IQAC, central library improve more services like DELNET access and fully computerized.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action
Infrastructure augmentation
Attainments in sports and games
Take initiative to Improve the physical facilities for conducting examination and valuation
Reunion of Alumni
Campus placement
Anti-ragging measures

To motivate social activities by NSS
Submit ion of SSR & AQAR

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☐

Management ☐ √   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> The AQAR reports were placed in the meetings of the IQAC &Teachers' Council of South Travancore Hindu College. The members of these committees are very co-operative and were participated all the developing programmes which was organized by IQAC. The committee also perused the plan of action and granted permission to implement the programme.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	12	-	-	-
PG	17	-	7	-
UG	19	-	6	1
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	13	-	13	-
Certificate	8	-	8	-
Others	-	-	-	-
Total	**69**	**-**	**34**	**1**
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	36 programme
Trimester	Nil
Annual	8+13 + 21 (Certificate & Diploma)

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [ ]   Employers [ ]   Students [√]
   (On all aspects)

   Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> NO; The College follows any revision/update of regulation or syllabi prescribed by
> Manonmaniam Sundaranar University from time to time.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
121	63	58	--	--

2.2 No. of permanent faculty with Ph.D.   [86]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
23	19	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty   [1]   [--]   [1]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	30	157	45
Presented papers	--	25	14
Resource Persons	3	6	5

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The campus is provided with Wi- Fi connectivity.
- Two smart class rooms are introduced during the academic year.
- Free Internet Browsing centre established for the students.
- One Viva Hall established for conducting viva voce

2.7 Total No. of actual teaching days
     during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

The college followes the rules and regulations of Manonmaniam Sundaranar
University

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

18	18	18

2.10 Average percentage of attendance of students

91.3%

2.11 Course/Programme wise
     distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Tamil	54	--	65	4	--	69
B.A. Sociology	42	--	21.5	21.5	--	43
B.A. History	55	--	13	15	--	28
B.A. English	58	--	26	50	--	76
B.A. Economics	31	--	13	20	--	33
B.Sc. Maths	43	56	86	--	--	86
B.Sc. Physics	36	22	73	--	--	73

B.Sc. Chemistry	44	16	59	--	--	59
B.Sc. Botany	40	--	65	3	--	68
B.Sc. Zoology	32	9	38	9	--	47
B.Sc. Com. Sc.	37	59	95	--	--	95
B.Com	57	--	37	32	--	69
M.A. Tamil	28	57	100	--	--	100
M.A. English	27	19	82	--	--	82
M.A. Histroy	28	--	86	--	--	86
M.A. Economics	19	5	79	6	--	85
M. Sc. Maths	23	87	100	--	--	100
M. Sc. Physics	24	21	75	--	--	75
M. Sc. Chemistry	23	--	26	--	--	26
M. Sc. Botany	24	17	88	--	--	88
M. Sc. Zoology	22	5	41	--	--	41
M. Sc. M.Com	27	8	93	--	--	93
M. Sc. Nano Sc.	16	63	94	--	--	94

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC undertakes departmental audit every year.

- Monitoring the periodical internal assessment test.

- The IQAC promotes research, publications, paper presentations and participation- Seminar, workshops, conferences and symposia.

- Initiatives undertaken towards faculty development.

- Promote ICT teaching.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	19
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	34	23	6	--
Technical Staff	1	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Creation and Maintenance of laboratory infrastructure
- Mobilize teachers to avail minor and major research projects
- Research committee to monitor the research activities
- Availed DST-FIST and UGC-CPE

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	4	4	--
Outlay in Rs. Lakhs	--	35,59,500	24,18,000	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	14	14	--
Outlay in Rs. Lakhs	--	21,70,000	19,,58,500	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	--	49	19
Non-Peer Review Journals	--	9	6
e-Journals	--	5	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range [--]   Average [--]   h-index [√]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--

Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No. | 1 | Chapters in Edited Books | 1 |

ii) Without ISBN No. | 1 |

3.8 No. of University Departments receiving funds from

UGC-SAP | -- | CAS | -- | DST-FIST | -- |

DPE | -- | DBT Scheme/funds | -- |

3.9 For colleges   Autonomy | -- | CPE | -- | DBT Star Scheme | -- |

INSPIRE | -- | CE | -- | Any Other (specify) | -- |

3.10 Revenue generated through consultancy | -- |

3.11 No.of conferences/Seminar organized by the Institution

Level	International	National	State	University	College
Number	1	8	--	--	3
Sponsoring agencies	UGC	UGC, Management	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons | 7 |

3.13 No. of collaborations   International | -- | National | -- | Any other | 1 |

3.14 No. of linkages created during this year | -- | | -- |

3.15 Total budget for research for current year in lakhs :

From funding agency | 58,29,500 | From Management of University/College | -- |

Total | 58,29,500 |

3.16 No. of patents received this year

		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides | 47 |
and students registered under them | 283 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 7 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | 3 | Any other | -- |

3.21 No. of students Participated in NSS events:

University level | 370 | State level | -- |

National level | -- | International level | -- |

3.22 No. Of students participated in NCC events:

University level | 75 | State level | 5 |

National level | 2 | International level | -- |

3.23 No. of Awards won in NSS:

University level	--	State level	--
National level	--	International level	--

3.24 No. of Awards won in NCC:

University level	--	State level	--
National level	--	International level	--

3.25 No. of Extension activities organized

University forum	--	College forum	--		
NCC	--	NSS	5	Any other	--

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* The NCC cadets participated in the blood donation camp and Prime Minister's Swachh Bharat programme.

* The NSS Volunteers participated in the campus cleaning programme Mega blood donation camp, Road safety rally, voters awareness rally, and Anti dowry rally.

* The Red Ribbon Club organised an awareness programme for students about blood donations and also conducted competitions related to AIDS.

* The national consumer day was organised by the consumer club.

* The students took part in different quiz competitions held at various colleges and won prizes.

* The save green club played an important role in preserving the green nature of the campus.

* The Students Counselling Centre and Health Care Centre in association with the Department of Sociology to organise a lecture programme on Adolescent Anxiety.

* The Youth Red Cross organised the blood grouping camp, conducted workshop on Yoga and Positive Health and organise sapling planting at Agriculture Department, Nagercoil.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	27.6 acres	--	Management	27.6 acres
Class rooms	98	--	Management & UGC	98
Laboratories	14	--	Management & UGC	14
Seminar Halls & Viva Hall	2	--	Management & UGC	2
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	16	4	DST -FIST, UGC	20
Value of the equipment purchased during the year (Rs. in Lakhs)	--	22,43,707	DST -FIST, UGC	22,43,707
Others: Purchase of seminar hall, Echo proof system in the auditorium, rest room for boys and girls, renovation of volley ball court, High pressure cleaning machine, documentation centre, falls ceiling				69,70,000

4.2 Computerization of administration and library

- The library is fully computerized and can be accessed through the College website and through OPAC terminals.
- The Library has been provided with E-mail facility which serves as a means of communication between the library and its users. A printer cum photocopier is used in the library for the printouts & photocopies as per the copyright policy

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	60522	6723876	465	181426	60957	6905302
Reference Books	3260	--	10		3270	
e-Books	--	38000	--	--		--
Journals	45	40000	--	-	45	40000
e-Journals	--	--	--	--		--
Digital Database	--	--	--	--		--
CD & Video	225	--	13	245	238	--
Others (specify)	2017	--	--	2017		--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	257	6	Yes	1	--	4	14	0
Added	9	-	--	--	--	--	--	
Total	266	6	--	--	--	4	14	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- Training for operation and use of smart boards has conducted for the teachers
- Training to enable web based teaching learning process
- The full campus of the college is wi-fi enabled

4.6 Amount spent on maintenance in lakhs :

i) ICT — Nil

ii) Campus Infrastructure and facilities — 69.7

iii) Equipments — 22.4

iv) Others — --

Total : 92.1

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- As per the advice of the IQAC, tutorial classes are held for special support provided to students who are at risk of failure.
- A detailed and updated handbook publishes every year and it is issued to the students and staff. The handbook helps the staff and students to carry out the academic activities within the stipulated time.
- The College brings forth the academic calendar every year. It contains all the information regarding the programmes and activities of the College.
- Orientation for new comers

5.2 Efforts made by the institution for tracking the progression

- Regular periodical class tests and terminal examinations are conducted by the College for evaluating the academic progress of the students.
- Academic and personal mentoring is made available to the students at multiple levels. Besides the course teachers, each class has a group tutor, whom the students can approach for academic and personal counselling.
- Remedial classes were organized for slow learners.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1842	549	283	--

(b) No. of students outside the state

2

(c) No. of international students

Nil

Men

No	%
--	--

Women

No	%
--	--

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
265	375	6	1703	23	2349	257	374	6	1559	19	2406

Demand ratio **:** 1:26   Dropout % **:** 1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Regular attendance of students monitored – those with attendance shortage are informed well in advance.
2. Regular internal test/assignments – Progress reports distributed after each test.
3. Remedial classes were organized for slow learners.
4. Class guide/Mentoring /Tracking the progress of students
5. Counselling Service

No. of students beneficiaries

450

5.5 No. of students qualified in these examinations

NET --   SET/SLET --   GATE --   CAT --

IAS/IPS etc --   State PSC --   UPSC --   Others 28

5.6 Details of student counselling and career guidance

The placement officer of the college organized Career guidance programmes to the final year students in collaboration with the career guidance cell of the college. The Academic year 2014-15 started with approximately 450 students registering for campus recruitment. Due to the demand for early recruitment by some companies, campus recruitment started as early as September.

No. of students benefitted   59

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6	350	59	4

5.8 Details of gender sensitization programmes

Annually the Women's day celebration is conducted to sensitizing women to understand the rights and privileges of women.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   22   National level   1   International level   --

No. of students participated in cultural events

State/ University level   8   National level   --   International level   --

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   --   National level   --   International level   --

Cultural: State/ University level   --   National level   --   International level   --

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	43	38,200
Financial support from government	1639	49,80,829
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level | -- | National level | -- | International level | -- |

Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students | 3 |

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **OUR VISION**
> Material, Moral and Cultural Advancement.
>
> **OUR MISSION**
> The mission of the institution is
>
> - to strive continuously for excellent education service to the nation
> - to serve as a valuable resource for society and community.
> - to increase the human values and sustain the heritage of the country.
> - to stimulate the academic environment for the promotion of quality of teaching – learning and research.
>
>   To realize the mission and vision of S.T. Hindu College, the institution encouraged several activities reflecting the vision and mission by helping the students through education and other possible means to lead a decent life in the society.

6.2 Does the Institution has a management Information System

Yes,
- The college Students' Union plays a vital role in the management information system of the college.
- A complaint box has been placed in front of the college for collecting information about ragging or any other untoward incident.
- Students Grievance Redressal Cell, Cultural Committee, Magazine Committee, Admission Committee, NSS Committee, Canteen Committee, Anti-ragging Committee, UGC Committee, Gender Sensitization Committee, Committee against Sexual Harassment etc work together for management information system.
- The College ensures a system of participative management whereby information flow and decision- making processes are systematised and channelled through all key constituents of the College. The suggestions given by the Governing Body, the Management Committee and the Finance Committee are implemented by the various administrative offices, under the leadership and guidance of the Principal.
- The Heads of departments ensure the smooth functioning of the activities of the department in collaboration with other members of the department. Regular meetings of the Staff Council are held to discuss and decide on matters relating to academics and administration. For the smooth and effective functioning of the College, interactions with stakeholders comprising of faculty, parents, alumnae and the students, are regularly organised. Feedback received from faculty, students, alumnae and other stake-holders are considered for continuous review and revision which are relevant to the changing needs of higher education.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The College, being affiliated to Manonmaniam Sundaranar University, Tirunelveli, follows the curriculum prescribed by it.
- Faculties are actively involved in the different Boards of Studies which are set up by the university.
- 20 staff members are served in Board of Studies, 20 staff members are on the Board of Examinations, One staff member is serving as the syndicate member

6.3.2   Teaching and Learning

- ICT based teaching, group discussion, assignments, seminars, field study and workshops are the innovative methods adopted in the teaching and learning apart from chalk & talk method.
- Student projects and Student research
- Academic calendar strictly adhered to students to know in the beginning of the year the teaching programmes examinations and Co-Curricular & Extra Curricular activities.
- Virtual Lab practical for science students

6.3.3   Examination and Evaluation

- The University has prescribed semester pattern and choice based credit syetem.
- University Examinations are conducted as per the norms and regulations of Manonmaniam Sundaranar University.
- One assignment is given and three Internal assessment tests are conducted and evaluated as per the instructions given by the University for internal marks.

6.3.4   Research and Development

- The College has 11 Research departments which facilitates research work.
- Two senior professors are appointed as research coordinators for Arts and Science respectively to monitor the research activities.
- The staff members are encouraged to avail the UGC/CSIR/DST and other national research organization's sponsored minor, major research projects.
- The faculty members are encouraged to publish research articles and books.
- The Management has a special budget for research activities and at least twelve seminars are organized every year.
- Forty seven staff members are registered as Research Guides till the year 2013 and 215 students are enrolled as Ph. D research scholars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

LIBRARY:

- The Library has easy access system for all, current and ex-students, staff and outsiders. It has photo copying facility.
- It has internet facilities, computerized catalogues.
- Books were bought for the new courses commencing from this academic year.
- To create awareness among the students about the latest arrivals and quality reference, Book exhibition is held annually in the library for two days.OPAC (online public access catalogue) and INFLIBNET (Information and Library Net Centre) facility is provided in the library. Students are trained to use it.
- Paper clippings are maintained in the library.

ICT:

- The college has four computer labs with internet facilities.
- Separate internet facilities are provided for the college staff in their respective departments.
- Separate digital projectors and digital output devices are provided to each departments to enhance quality of education.

PHYSICAL INFRASTRUCTURE:

- The college office has been renovated and all PC's in use have internet connectivity.
- Quality reference books were brought for the forthcoming academic year.
- Table, Chairs, Rostrum, were bought for the academic year.

INSTRUMENTATON:

- During the academic year 2014-15 the college has purchased new laboratory instruments and computers to the science and computer laboratories according to the schedule.

6.3.6 Human Resource Management

- One paper is allotted to one teacher and apart from this they are entrusted with the responsibility of sharing one paper due to vast syllabus.
- Teachers are given additional charges for various extra-curricular and co curricular activities.
- Training programme for competitive examinations is conducted in the college.
- The college has a carrier guidance cell which organizes leadership training programme for the students.
- The IQAC organize seminar, orientation programme and career guidance programme for the teachers.
- Teachers are given additional charges for various extra-curricular and co curricular activities.

6.3.7 Faculty and Staff recruitment

Advertisements inviting applications from qualified candidates are published in leading newspapers. Applicants who meet the eligibility criteria stipulated by the UGC and the Manonmaniam Sundaranar University are called for an interview- cum- trial teaching session. The selection panel consists of the Principal, Secretary, members of the Management, Head of the concerned department, a senior member of the faculty and an external subject expert. Candidates deemed suitable to meet the institutions requirements are appointed on probation for one year. They are given a permanent position by the Management after assessment of their performance.

6.3.8 Industry Interaction / Collaboration

During the year the college had collaboration with the Sri Ganesh Wind Power Pvt. Ltd for the benefit of the students for ;leaning and employment.

6.3.9 Admission of Students

- Admissions are made as per the University norms and government orders.
- Every year, publicity about college admission process and courses available is done via the college print media.
- Strict transparency in admission process is maintained.
- Reservations are strictly followed as per state government
- Single window system followed
- Admission committee is set up according to university norms, with management representative and backward and Schedule caste nominee.
- Fees schemes as per the Government norms.
- Admission to Management seats are also done as per the government and University norms

6.4 Welfare schemes for

Teaching	• Provident fund scheme is made available. • Credit Co-operative Society membership which helps with personal loans whenever needed.(up to Rs. 7,00,000/-) • Festival advance facility is also provided. • Medical insurance schemes proposed by the state government.
Non teaching	• Provident fund scheme is made available. • Credit Co-operative Society membership which helps with personal loans whenever needed.(up to Rs. 2,00,000/ • Salary and Festival advance facility is also provided. • Medical insurance schemes proposed by the state government. • Management provide financial assistance to conduct excursion
Students	• Medical & First aid facilities are provided in the campus. The college entered into an MOU with the Dr.M. Gopalapillai's Jawahar Hospital, Nagercoil for first aid treatment during the working hours. • Students Group insurance facilities also provided to the students community. • Canteen facility provided inside the campus. • Financial assistances in terms of fee concession to the sports students.

6.5 Total corpus fund generated   **7,52,00,000/-**

6.6 Whether annual financial audit has been done   Yes √   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	---	---	YES	IQAC
Administrative	YES	Directorate of Collegiate of Education, Govt. of Tamilnadu State	YES	Thanu pillai &Co

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   √   No ☐

For PG Programmes   Yes   √   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The University increases number of valuation centres to speed up the evaluation and publication of results.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- No special efforts were made by the University in this regard.

6.11 Activities and support from the Alumni Association

- Every year the new alumni members enrole themselves and give moral and financial support by way of life memberships.
- The Alumni association extends whole hearted support to all the proposals put forward by the college management meant for the development of the institution.

6.12 Activities and support from the Parent – Teacher Association

- The college organizes formal and informal parent teacher meets to keep them aware of their ward's progress, to get feedback and also to find future linkage possibilities.
- The Parent-Teacher Association of the College provides active support for the academic and physical development of the college.
- Parent feedback is obtained for further improvement
- In some special cases parents were invited to discuss the matter related to their ward

6.13 Development programmes for support staff

- Computer Training conducted whenever they need. The IQAC motivate the \non-teaching staff to enhance their competency in the college development.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- NSS Volunteers of the college under take campus cleaning programme to make the campus eco friendly.
- NSS & NCC volunteers organized a campaign to plant saplings and an awareness program on eradication of parthenium plant from the campus to make the campus eco friendly.
- Various awareness programmes relating to environmental protection has been conducted.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Interactive Smart boards to enhance teaching learning. Virtual Lab provided to the students through smart class rooms.
- Special care is being taken to arrange free spoken English language lab classes outside the curriculum with a lot of emphasis on phonetics
- Use of dust free chalks, White boards.
- Scholarship given to the students through their bank account.
- New books (both text books and reference books) were purchased for the college central library.
- Some new furniture like Almirahs, Chairs and Desk tables, Computer tables etc. were bought for the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year .

Plan of Action	Achievements
Infrastructure augmentation	Effective teaching- learning facilitated by providing two smart class room, one ViVa voce hall and one free internet centre for the benefit of students and teachers
Attainments in sports and games	An impressive track record created. Nurtured sporting talents with national standards
Take initiative to Improve the physical facilities for conducting examination and valuation	False ceiling fabricated in the examination and valuation hall.
Reunion	Alumni strengthened
Campus placement	The aspirations of the student community enhanced.
Anti-ragging measures	Ragging free campus
To motivate social activities by NSS	NSS Conducted various awareness programmes and camps in villages.
Submit ion of SSR & AQAR	Submitted SSR & AQAR

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1) English Language Lab.
> 2) Career and Counselling Cell.
>   *See the details in the Annexure*

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> - The Institution always emphasizes on the necessity of keeping the campus totallypollution- free and making the surroundings completely clean. For this purpose trees are planted every year.
> - Particular attention is given to keep the college campus plastic- free.

7.5 Whether environmental audit was conducted?   Yes √   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC Analysis:
Strength:
- Committed management and staff commented by the peer team of the NAAC during the second cycle of accreditation.
- The College has well experienced, highly qualified and dedicated faculty members, 86 of them having Ph.D.
- Reputation of being an iconic institution which has created historical benchmarks in the domain of education for the past 63 years.
- Excellent multi-dimensional infrastructure facilities.
- Library with a good collection of standard books and journals.
- Numerous facilities, scholarships and financial aid available to meritorious, deserving students and outstanding sports persons.
- Campus interviews for students and MoU with various organizations for the student's promotion.
- Hostel facilities for the Students.
- Good canteen facilities.
- Ongoing UGC funded Minor and Major research projects.
- Botanical garden with dry land medicinal plant.
- Wi-Fi (Limited Access) network in the campus.
- Free internet browsing facility for students.
- The College is provided with four generators for uninterrupted power supply.
- The whole of Physics block is power independent as 5000 W Solar power is available.
- Use of ICT and SMART class rooms for quality in higher education.
- A separate women staff room with all amenities.
- Two Large play grounds.
- Active NSS, YRC, RRC and NCC wings.
- Huge Infrastructure made available by the UGC, MPLAD and the Management.

- Environment friendly, Anti-pollution, and energy conservation units functioning in the campus, initiatives to maintain Pollution-Free, Eco-Friendly, Clean and Green Campus.

Weaknesses
- Input population is largely rural students with poor economic family background and learning ability.
- Curriculum is designed by the university.
- Inadequate financial resources for catering to the growing demands of the institution.
- Poor communicative skills and majority of the students admitted are below average.

Opportunities:
- Educating largely rural and first generation graduate students.
- The number of students admitted to the college is increasing annually. It indicates that the college has a potential to be one of the best institutions in the region, in terms of quality and quantity.
- Considering the social set up of the region there is a tremendous scope for providing opportunities to the students in placement.
- As we have been blessed with a spacious campus, the institutional infrastructure can be developed further.
- Considering the availability of dedicated teachers, infrastructure and resources there is a great scope for promotion of research culture among the students.
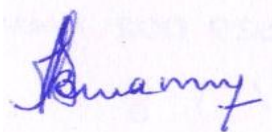
Challenges:
- Limitation and constraint in government financial support.
- To achieve academic excellence.
- To motivate the staff to gear up still further towards the changing and progressive paradigms in Higher Education.
- Resource Mobilization for growing needs of the institution.
- To make students of rural background competent enough with urban counterparts.

8. **Plans of institution for next year**

- Establishing new Add on Courses
- Celebration of National Days
- Village Adoption Programmes
- NAAC reaccreditation
- Conduct International/National Seminars/State level seminars
- Community extension programmes
- Orientation programmes for freshers (both faculty and students)
- Avail research & Project grants
- Remedial coaching
- Campus placement
- Environment conservation
- Green audit
- Campus automation
- Excel in sports and games

Name : Dr. A. KUMARASWAMY   *Name : Dr. S. PERUMAL*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Dr. S. PERUMAL
Principal
South Travancore Hindu College
Nagercoil - 629 002

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Annexure I

Format for Presentation of Best Practice

1. Title of the Practice:
English Language Lab.
2. Goal

      Effective communication skills and fluency of spoken English can surely brighten one's career prospects. Training on communication skills is given to the students to compete in the highly competitive globalized world that we inhabit today. The language lab has been launched with the following goals**:**

- To enrich the students' practical knowledge and wisdom.
- To impart oratory skills to the students.
- To make the students competent in expressing themselves during interactive speeches.
- To impart knowledge of significance and need of English language across the district, state, and country.

3. The Context

      Majority students enrolling in the degree course are coming from the rural and are Tamil medium students whereas imparting the knowledge in subjects is only English medium. In this juncture the college took an initiative to promote the English language skill by setting up the language laboratory to develop the student's English language exposure and oratory talent. This enables the students to develop their language so that the students are aware of advanced knowledge of English language and proficiency. Through a series of lectures the lab try to make the students fully aware of the existing importance of English language not only for obtaining the knowledge but also for their employability.

4. The Practice

      In order to promote students' participation, series of classes are organized by the College continuously over a period of years. The students who actively participated in interactive discussions with orators are further encouraged and guided by the faculty members. In order to increase the maximum attendance of the students in these programmers the faculty members take vigorous efforts. The students could clear their doubts, difficulties and uncertainties during interactive speeches. The students are made to hear the speeches of eminent and veteran orators in English language.

5. Evidence of Success

      At the end of the year a viva voce would be conducted where the students express their talents in front of the examiner. This helps them to perform well at the time of the interviews conducted by the placement cell of our college.

6. Problems Encountered and Resources Required

      1) Compared with the strength of the students one language lab is not sufficient.
      2) Scarcity of fund.
      3) Lack of adequate language tools and systems.

Format for Presentation of Best Practice
1. Title of the Practice

        Career and Counselling Cell

2. Goal

     Career counselling is the one-on-one or group professional assistance in exploration and decision making tasks related to choosing an area/subject/degree of study which will allow you to make strategic decision about student's academic and professional career. Career Counselling is a process where the individual chooses an occupation, prepares for it, and makes progress in it. Career Counselling has to do with knowing their interest, selection of their subject, formation of their study habit and makes them progress in those subject and activities and attain the ultimate aim of getting good career as per their wish. It is concerned primarily with helping the individual to make decisions and choices involved in planning for future and to form career decisions and choice necessary in affecting career adjustment.

3. The Context

     The students admitted are mostly from rural and backward area and from Tamil medium so, to keep pace with the present stiff competition, the cell has undertaken several measures like organizing seminars, mock interviews, soft skills, communicative English, phonetic exercises, personality development, and leadership skills to the students. These programmes are conducted by distinguished personalities in the field. The college has integrated the Career Counselling with the reputed career counsellors. The Cell offers guidance in higher education and other career opportunities apart from conducting usual counselling.

4. The Practice

     The counselling cell gives a two day orientation programme for the students admitted in the college. The cell gives information about how to utilize the facilities and amenities available inside the campus. It encourages and motivates the students about the significance of various subjects and their wider opening regarding the employability. Majority of the students having studied through Tamil medium the cell recommends the students to use the language lab. Every year many multinational companies like Tata Consultancy Services conduct placement training to the marginalized students for competing with the other students. To help the students to write competitive examinations successfully the cell proposes to the library to buy many books for the above purpose.

5. Evidence of Success

     Every year many students participate in the campus recruitment programme and get placed in various firms. During the tenure 2010 -2015 about 375 students got the placement in various concerns. This indicates that even though the students are from Tamil medium and rural area the interested students pick up with the programmes organized by the Cell to get placement.

6. Problems Encountered and Resources Required

     Most of the students are from financially poor background; therefore they are not able to spend more money for writing competitive examination and to attend more coaching classes outside the college. However the college gives competitive examination training classes for the students.